

Joint Use Checklist for New Pole Occupants

Legal & Regulatory Approvals

- Register your business with the Oregon Secretary of State.
- Secure franchise agreements with relevant local districts for use of public rights-of-way.
- Comply with FCC mandates:
 - File Form 477 broadband deployment reports.
 - Obtain an FCC Registration Number (FRN).
 - Consider Eligible Telecommunications Carrier status if you plan to participate in federal subsidy programs.

Infrastructure Access & Pole Attachments

- Coordinate OJUA membership and become familiar with its role under Oregon Administrative Rule 860-028-0200.
- Negotiate pole attachment agreements with utility owners (PGE, PacifiCorp, PUDs, co-ops, municipalities).
- Adhere to the latest OJUA Standards Manual and NESC safety rules.
- Verify contractor certification for pole attachments and safety compliance.

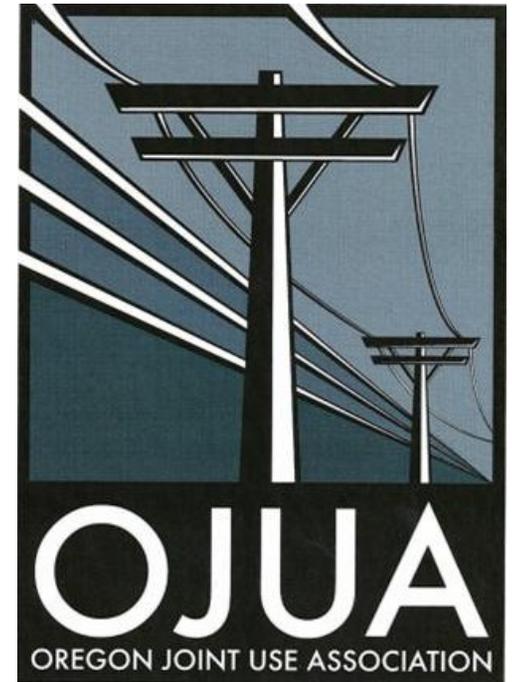
Construction & Permitting

- Secure permits for aerial or underground installation in public ROW.
- If federal funds are used, complete necessary environmental and historic reviews (e.g. SHPO, tribal, NEPA).

Documentation & Compliance

- Maintain organized records of all franchise agreements, pole attachment contracts, permits, engineering reports, and project approvals.
- Engage OJUA's committees or dispute-resolution services when needed for interpretation or conflict resolution.

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Checklists for Communication Line Construction and Joint Use for New Pole Occupants

**Supporting
Utility Safety &
Efficiency**

Construction Checklist for New Communication Lines

Regulatory & Certification Requirements

- ❑ Comply with **OAR 860-024-0010** – National Electrical Safety Code (NESC) for communication infrastructure (https://oregon.public.law/rules/oar_860-024-0010)
- ❑ Contractors working for ISPs must be aware of **OPUC requirements**, including carrier certification under **OAR 860-032** (<https://www.oregon.gov/puc/utilities/Pages/Telecom-Be-Certified-Provider.aspx>)
- ❑ Be prepared for OPUC safety audits and comply with **vegetation management standards** (See: OAR 860-024-0016)

OJUA Best Practices & Standards

- ❑ Follow the **OJUA Standards Manual** and Trifold Guide for aerial and joint-use construction (<https://www.ojua.org/committees-meetings/ojua-standards>)
- ❑ Adhere to **Joint Inspection Best Practices**, including proper clearance, worker safety zones, and pole spacing (<https://www.ojua.org>)

Construction Planning & Utility Notification

- ❑ Contact **811 (Oregon Utility Notification Center)** before any digging or conduit placement.
- ❑ Prepare **traffic control plans** compliant with **ODOT/MUTCD** rules when working near public roadways.

Field Work & Installation Standards

- ❑ Install all attachments to meet **NESC clearance rules** and telecom vs. power separation standards. (<https://www.oregon.gov/puc/safety/Pages/Electric-Communication-Safety.aspx>)
- ❑ Use certified contractors trained in **OJUA/NESC safety protocols**.
- ❑ Maintain vegetation clearance zones per **OAR 860-024-0016** for pole safety and reliability.

Documentation & Communication

- ❑ Keep records of:
 - Permits and inspection forms
 - Contractor credentials
 - Joint use logs and correspondence with pole owners and ISPs.
- ❑ Use **OJUA's Dispute Resolution Process** or consult the **Inspection Correction Efficiency Committee** when needed (<https://www.ojua.org/links-downloads>)

Key References & OAR Links

- **OAR 860-024-0010** – NESC Compliance (https://oregon.public.law/rules/oar_860-024-0010)
- **OAR 860-024-0016** – Vegetation Management (<https://www.oregon.gov/puc/news-events/Documents/FS-Vegetation-Management.pdf>)
- **Division 32** – Telecom Certification (<https://www.oregon.gov/puc/utilities/Pages/Telecom-Be-Certified-Provider.aspx>)

The Oregon Joint Use Association (OJUA) is comprised of pole owners and pole users representing electric utilities (IOUs, PUDs, Co-ops), Communications Companies (ILEC/CLEC & CATV), and government entities.

Our mission is to be a resource that builds trust, cooperation, and organization between support structure (pole) owners, users, and government entities that will result in a safe, efficient use of the Right of Way.