

Oregon Joint Use Association Board of Directors Meeting Minutes

September 11, 2024

Meeting Rooms C & D – Eagle Crest Resort, Redmond

Vice President Vaughan called the meeting to order at 3:41 p.m. A quorum was present:

Board Members Present:

Pam Vaughan, Vice President*
Josh Crain, Treasurer
Adam Deshon, Director
Carson Horton, Secretary
Eric Griffeth, Director
Jeff Kent, Director
Gary Lee, Director

Board Members Absent:

Terry Blanc, Immed. Past President
Sam Ackley, President
Brant Wolf, Director

Guests:

Pete Kalnins, Standards Committee Co-Chair
Chris Barley, P&E Committee Chair
Tom McGowan, Audit Committee Chair
Jennifer Joly, OMEU
Justin Reynolds, Standards Committee Co-Chair
Sarah Monroe, Central Lincoln PUD

Staff:

Genoa Ingram
Mandy Grauerholz
Laureal Williams

**via Zoom*

Introductions

Vice President's Comments

Vice President Vaughn welcomed everyone and thanked them for attending the board meeting and annual meeting.

Approval of Minutes

The Board Members reviewed the minutes of June 27, 2024, meeting.

MOTION: Moved by Gary Lee and seconded by Eric Griffeth to approve the June 27, 2024, meeting minutes as amended. **Motion passed.**

Treasurer's Report

Year-to-Date Financials Treasurer Josh Crain reviewed the year-to-date financials.

MOTION: Moved by Gary Lee and seconded by Eric Griffeth to approve the financial report as presented. **Motion passed.**

Committee Reports

Executive Committee Chair Pam Vaughan reviewed the Committee's recent activity, including finalizing the program for the Annual Meeting as well as reviewing the ICE Committee and Standards Committee work products and the Audit Committee's final report.

Audit Committee Chair Tom McGowan noted that the Committee completed the first ever internal audit process for the Association after a search for an outside auditor proved unsuccessful. Tom noted that the Committee provided a good cross section of the membership, including reps from Comcast, City of Portland, PGE, Hunter Communications, and Clatskanie PUD. Tom provided a recap of the report and the Committee's process. Next steps would be for Exec and Board to determine which if any of the recommendations would be put into effect. The Financial Ops manual would need to be updated to reflect any of the implementations. The Board discussed some of the recommendations.

MOTION: Moved by Gary Lee and seconded by Eric Griffeth to accept the Audit Committee's report as presented. **Motion Passed.**

Inspection/Correction Committee/Mapping Subcommittee Co-Chair Eric Griffeth reported that the Committee is working on finalizing the ICE report, combining the inspection and correction aspects of the document. The Committee has tried to be sensitive to the needs of and implementation by both small and large operators

Member Services and Resolution Committee Chair Jeff Kent provided an overview of the Committee's efforts (including a name change for the Committee as approved by the Exec Committee) to identify a scope that is much more than conflict resolution. The Committee has retained all its role for dispute resolution and has expanded into a structured resource group to provide assistance to new and existing operators in the state with regard to Joint Use in Oregon. A detailed report will be provided during the Committee Reports section of the Annual Meeting. Jeff identified the core committee members and interim committee members.

Publicity & Education Committee Chair Chris Barley provided an update, noting the new location and the two-day format (Embassy Suites – Portland Airport, April 16 & 17, 2025).

Standards Committee Co-Chair Pete Kalnins provided a summary of the recent updates to the manual, noting the extraordinary efforts to improve the document. Pete indicated that a new chapter has been added at the suggestion of the PUC Safety Staff – Temporary Attachment of Aerial Communication Cables & Hardware. Pete concluded by outlining some of the new projects being considered by the Committee.

Industry Updates

Gary Lee noted that Bend Broadband should be identified as TDS

Tom McGowan pointed out that Alden is a sponsor of the Annual Meeting but has not renewed its membership. Staff noted that has elected to support the Association through event sponsorship rather than membership.

Old Business

None.

New Business

Staff presented a flyer from Terry Blanc on behalf of Gerald Presley, featuring a training event hosted by the Oregon State University Utility Pole Research Cooperative. She also noted that Gerald Presley is scheduled to speak at this year's OJUA Annual Meeting and has requested that OJUA promote this event to its members. *It was the consensus of the Board to distribute copies of the flyer at this year's Annual Meeting as the method of promotion.*

Jeff Kent announced his retirement from PacifiCorp as of January 3, 2025, and that a succession plan is in the works.

Adjournment

There being no further business, the meeting was adjourned at 5:09 p.m.