

**Oregon Joint Use Association  
Board of Directors Meeting Minutes**

June 27, 2024

PGE Offices – Kale Street, Salem

President Sam Ackley called the meeting to order at 10:03 a.m. A quorum was present:

**Board Members Present:**

Sam Ackley, President  
Josh Crain, Treasurer\*  
Carson Horton, Secretary\*  
Terry Blanc, Immed. Past President  
Jason Berning, Director  
James Casson, Director\*  
Eric Griffeth, Director\*  
Jeff Kent, Director\*  
Gary Lee, Director\*  
Brant Wolf, Director\*

**Board Members Absent:**

Pam Vaughan, Vice President  
Adam Deshon, Director

**Guests:**

Alex Chaney, OPUC  
Tom Jorgenson, ICE Committee Co-Chair  
Pete Kalnins, Standards Co-Chair\*  
Chris Barley, P&E Chair\*  
Josh Thomas, Oregon Utility Notification  
Center

**Staff:**

Genoa Ingram  
Mandy Grauerholz  
Laureal Williams

*\*via Zoom*

**President's Comments**

President Sam Ackley asked attendees to introduce themselves.

**Approval of Minutes**

The Board Members reviewed the minutes of March 21, 2024, meeting.

**MOTION:** Moved by Terry Blanc and seconded by Carson Horton to approve the March 21, 2024, meeting minutes as presented. **Motion passed.**

**Treasurer's Report**

*Year-to-Date Financials* Treasurer Josh Crain reviewed the year-to-date financials.

**MOTION:** Moved by Terry Blanc and seconded by Jeff Kent to approve the financial report as presented. **Motion passed.**

*Certificates of Deposit Update* Josh reminded the Board of OJUA policy 110, stating that the OJUA should have a CD of at least four times the executive assistant retainer. Josh provided a summary on the research he found looking at different money markets, business savings, bonds, and certificate of deposits. He will be presenting a recommendation to move forward with at the July Executive Committee meeting.

**Committee Reports**

*Executive Committee* Sam Ackley provided a summary of the Executive Committee's activities, including planning for the Annual Meeting, re-branding the Conflict Resolution Committee, formation of the new Audit Committee, and communicating with the PUC Safety Staff about member experiences trying to meet the most recent data requests. Sam also shared the Annual

Meeting agenda put together thus far. The Committee hopes to open registration by the end of the month.

*Audit Committee* Josh Crain reported that they met on-site with staff in June and focused on financial workflows and reports, accounts receivables and intakes, accounts payables and disbursements, and policy and filing compliance. The Committee is in the process of drafting a report of their findings. A report will be presented to the Executive Committee in July as well as a report for the Board in September.

*Conflict Resolution Committee* Jeff Kent reported that the Committee plans to present a PowerPoint presentation at this year's Annual Meeting outlining the re-branding and expansion of the Committee's services to assist new and existing operators successfully conduct business in Oregon. Jeff provided a history on the Committee and how the discussion of re-branding came about. Jeff and the Committee proposed a new Committee name: Member Services and Resolution Committee (MSRC).

**MOTION:** Moved by Brant Wolf and seconded by Eric Griffeth to approve the name change of the Conflict Resolution Committee to Member Services and Resolution Committee. **Motion passed.**

*Inspection/Correction Committee/Mapping Subcommittee* Tom Jorgenson reported on the Committee's activities, noting that the Joint Corrections Best Practices Manual is completed. The Committee is looking to combine the Joint Corrections Best Practices Manual and Joint Inspections Manual into one document. The completed product will be presented to the Executive Committee at the July meeting. Tom reported that they have still not found a member to help with the Mapping Subcommittee platform. Sam responded stating he would work with Nick Batz, an Annual Meeting speaker, to see if they can help provide support.

*Publicity & Education Committee* Chris Barley provided an update on the 2024 Spring Training event. He noted that their next meeting in July is their open house where they can recruit interested new members. The Committee is looking into potential new facilities with the effort to cut costs. The Committee is also exploring different ways to provide the training including an in-person training instead of a hybrid event, and a two-day event instead of a three-day event. Chris also touched on the feedback received regarding the new presenter, Grant Glaus. Staff and Chris shared the comparative data from last year's Spring Training, noting a similar rating between keynote speakers.

*Standards Committee* Pete Kalnins provided an update on the Committee's activities, including reviewing PGE's pole-mounted EV charging stations and the OPUC's storage loops and timeline presentation. The OPUC's presentation will be added as a new chapter to the Standards Manual: Pete also noted the Committee has completed the OJUA NESC tabs for the 2023 code. The Committee has also updated the new loading district diagram. The Committee is investigating adding diagrams for the new wind speeds (100 year and 50 year). Pete and the Committee are proofing the trifolds on the OJUA website. A Committee member has been tasked with contacting ODOT regarding any new rollout recommendations they may have. The goal of the Committee is to have the complete Manual available at the Annual Meeting. Genoa Ingram noted the discussion at a previous ICE Committee meeting of the suggestion of re-naming of the Grandfather Matrix to "Existing Installation Exceptions"; The ICE Committee has handed this task to the Standards Committee.

### **Industry Updates**

Josh Thomas, Executive Director of the Oregon Utility Notification Center, provided an overview of OUNC's Oregon 811 program and answered follow up questions from the board members.

OPUC Maps Request Terry Blanc and Alex Chaney conversed about the next mapping request submission. Alex reiterated that the next request would look like last year's and will be requested sometime late July.

There being no further business, the meeting was adjourned at 11:34 a.m.