

Oregon Joint Use Association
Board of Directors Meeting Minutes
September 27, 2023
Best Western Agate Beach Inn – Cove Room

President Terry Blanc called the meeting to order at 4:02 p.m. A quorum was present:

Board Members Present:

Terry Blanc, President
Tom McGowan, Treasurer
Jeff Kent, Director
John Latourette, Director
James Casson, Director
Josh Crain, Director
Eric Griffeth, Director
Gary Lee, Director

Board Members Absent:

Sam Ackley, Vice President
Adam Deshon, Director
Pam Vaughan, Secretary
Brant Wolf, Immediate Past President

Staff:

Mandy Grauerholz
Laureal Williams

Guests:

Chris Barley, P&E Committee Chair
Pete Kalnins, Standards Committee Chair
Tom Jorgenson, ICE Committee Co-Chair
Justin Reynolds, Comcast
Shamus Gamache, Central Lincoln PUD
Carson Horton, Clatskanie PUD
Crissa Alexander, Tillamook PUD
Lucy Schiminesky, Tillamook PUD

**via Zoom*

President's Comments

President Terry Blanc asked attendees to introduce themselves. In addition, Terry reviewed the Annual Meeting agenda.

Approval of Minutes

The Board Members reviewed the minutes of June 15, 2023, meeting.

MOTION: Moved by Tom McGowan and seconded by Jeff Kent to approve the June 15, 2023, meeting minutes as amended. **Motion passed.**

Treasurer's Report

Year-to-Date Financials Treasurer Tom McGowan reviewed the year-to-date financials and provided an update on the internal process to develop a set of financial standard operating procedures in lieu of an external audit.

Committee Reports

Executive Committee Terry Blanc reported that the committee has focused heavily on financial topics as discussed in the Treasurers Report as well as correspondence regarding the five-year check in. The committee has provided written comments to the OPUC Safety Staff and expressed commitment to working alongside the OPUC regarding the five-year check-in. In addition, Terry notified the Board that the committee has an in-person meeting with Chair Decker on October 26

to share and exchange information. Terry will update the Board at the next meeting on how the meeting with Chair Decker was interpreted.

Publicity & Education Committee – Chris Barley provided an update on the status of the 2024 Spring Training. Marne and Associates have sold their company to Ike GPS. David will assist with the transition and training materials as needed, including being an offer to be on-site for one of three days of our 2024 Spring Training. Ike has found an individual who will transition into the new training division of Ike Gps. Ike has drafted an initial proposal to provide training. The Committee and staff are reviewing the proposal and will work with Ike to refine it. Development of the overall event program is currently underway. Chris reported that the committee has grown to include four new members. The Board recommended an interview discussion with Ike and the potential 2024 Spring Training speaker to meet and learn more about the proposed instructor. Chris mentioned that he has received comments about a potential OJUA NJUNS Committee. The Board indicated that there was never enough interest in the past, but the Standards Committee can explore adding it to a section of the Standards Manual.

Conflict Resolution Committee – Jeff Kent provided an update on ideas for expanding the scope of the committee including serving as a resource for existing or new state operators. Jeff has drafted a proposed scoping document on the expansion of the committee and has forwarded it to PUC safety staff for feedback and input.

Inspection/Correction Committee/Mapping Subcommittee –The Committee continues to work on the Joint Corrections Best Practices Manual. The manual has three of five of sections completed, including:

- Defined proposals of two Joint Correction/Transfer models to recommend the even split method and the common contractor method as approaches to cost sharing between correction partners.
- Generalized list of violations for inclusion, as well as recommended crew qualifications appropriate for the type of correction.
- Documentation of logistical requirements and agreements to manage the Joint Corrections Project (predominate utility in the region).

The committee should have the manual completed by early summer. Tom stated that the committee is open to accepting new, experienced committee members.

Standards Committee – Pete Kalnins updated the Board regarding the progress made in the *Best Practices Guide*. The Committee has worked on adding more photos/visuals. Additionally, the Committee investigated Construction Standards and Wildfire mitigation. After discussion with the Executive Committee, it was decided not to include those at this time. The Committee has also reviewed the Grandfathering Matrix, including a section to address the 2017 changes related to vertical clearance and requirements between communications and streetlights. Pete summarized the updates to the Guide and answered questions posed by the Board.

Industry Updates

Jeff Kent provided an update on the most recent WEI conference. Jeff was able to discuss the OJUA at the conference and found it a successful event. There, he met a new contact with Crown Castle, who suggested they have a member on the Standards Committee to represent wireless.

Tom McGowan introduced Carton Horton with Clatskanie PUD, and indicated that Carson will submit a letter of interest for consideration to represent the PUDs on the Board in 2024.

Gary Lee mentioned the five-year check-ins being due soon; the OJUA has sent a letter to the Safety Staff expressing concern and sharing information.

New Business

2024 Annual Meeting Laoreal mentioned that the Executive Committee is looking at the same time frame of late September, early October for the 2024 Annual Meeting. The Committee is looking at the following locations: Eagle Crest, Oxford Hotel, Hood River Best Western, and the Graduate in Eugene. The Board expressed an interest in exploring a proposal from Grand Ronde Casino and Seven Feathers Casino Resort. Staff will contact Grand Ronde and Seven Feathers to request a proposal ready for review at the next Executive Committee Meeting.

Adjourn

There being no further business, the meeting was adjourned at 6:10 p.m.

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