

**Oregon Joint Use Association
Standards Committee**
Meeting Minutes—September 15, 2021

Jerry Donovan called the meeting to order at 10:00 a.m.

Call In:

Jerry Donovan, Chair, PGE
Corey Cook, Pacific Power
Scott Rosenbalm, McMinnville W&L
Craig Commerford, PGE
Chris Barley, Oregon Aerial
Jaime Breckenridge, EWEB
Mark Rettmann, OPUC Safety

Guests:

Rick Larson, Forest Grove L&P

Staff:

Jody Lyon

Not Present:

Marlene Martin, Wave Broadband
Jesse Keyes, Gary Lee & Assoc.
Debbie Jenkins, EPUD
Mike Allen, Comcast
Robb Robison, Lumen
Stuart Sloan, Consumers Power Inc (*hiatus*)

Approval of Minutes

The Committee reviewed the minutes of the July 21, 2021, meeting. **MOTION:** It was moved by Scott Rosenbalm and seconded by Chris Barley to approve the minutes of the July 21, 2021, meeting as presented. **Motion passed.**

Continuing Business

The Committee reviewed Wireless Chapter progress. Chair Jerry Donovan and staff member Jody Lyon demonstrated the formatting and discussed minor challenges to consistency in areas such as font type within pictures. The Committee agreed the priorities should be accuracy of information and quality of overall graphic. The Committee considers this chapter to be “legible and accurate” and determined that they have met their 90% completion goal.

New Business

Chair Donovan identified the next project for the Standards Committee, unless the Executive Committee assigns other action items, as going through the Standards Manual to update the format and change images to photos when possible.

Action Items

- Staff will populate the Types of Wireless Sites section with photos provided by Mark Rettmann and distribute to the Committee.
- Committee members will add photos and/or text to Types of Wireless Sites.

Adjournment

The meeting was adjourned at 10:50 a.m. The next regularly scheduled Committee meeting will be November 17 at 10 a.m.