

**Oregon Joint Use Association**  
**Board of Directors Meeting Minutes**  
June 18, 2020 – via Zoom conferencing

President Brant Wolf called the meeting to order at 10:05 a.m. A quorum was present:

**Present:**

Brant Wolf, President  
Gary Lee, Vice President  
Brooke Sisco, Treasurer  
Terry Blanc, Secretary  
Jeff Kent  
Josh Crain  
Eric Griffeth  
Sam Ackley  
Scott Rosenbalm  
Jennifer Butler  
Pam Vaughan

**Not Present:**

Stuart Sloan

**Guests:**

Chris Barley  
Tim Khouri  
Jerry Donovan  
Corey Cook\*

**Staff:**

Genoa Ingram  
Laureal Williams

**Approval of Minutes**

The Board Members reviewed the minutes of March 19, 2020, Board meeting.

**MOTION:** Moved by Scott Rosenbalm and seconded by Sam Ackley approve the minutes of the March 19, 2020, meeting as amended. **Motion passed.**

**Treasurer's Report**

Brooke Sisco reviewed the Treasurer's report, providing detailed information as requested.

**MOTION:** Moved by Gary Lee and seconded by Jeff Kent to accept the financials as presented. **Motion passed.**

Staff reviewed a cash flow forecast for the balance of the fiscal year. Based on the projections, the association can weather the lean revenue year based on sufficient cash reserves.

**Industry Updates**

Brant Wolf provided an update on the transition from Frontier Communications to Zipley. They seem to be committed to providing fiber outside of their service footprint. They have kept all of the Frontier staff.

Gary Lee noted that WEI has cancelled its fall conference for 2020.

Brant Wolf reported that the legislature's Emergency Board had allocated \$10 million to fund broadband grants. The funds must be spent by December 31 of this year.

## **Committee Reports**

Executive Committee – Gary Lee reported reviewed the Committee’s activities, including cancellation of spring training, the NJUNS user group, the inability of committees to meet, and the impact of the lost revenue from the Spring Training and the Annual Meeting. Next year’s budget is likely to be tricky but hopefully we will be able to draft something realistic

P & E Committee – Chris Barley discussed the Committee’s activities. The Committee has met to begin developing options in case we are unable to provide in-person training. Including moving the 2021 spring training to fall, just after publication of the 2022 NESC, or offering a virtual training. The Committee will continue to review options for the event.

Inspection Correction Efficiency Committee – Corey Cook indicated that the May meeting was cancelled in the hope of meeting in person in July. With the current condition, the Committee may continue to meet virtually rather than in person.

Standards Committee – Jerry Donovan reported that the Committee’s May meeting was also cancelled. He will converse with the ICE Chairs to determine the venue for July meeting. He will be contacting the Committee members electronically to continue work on the Wireless chapter as proposed for the Standards manual.

Conflict Resolution Committee – No new activity at this time.

Mapping Subcommittee – Tim Khouri reported that the Committee held its first meeting on June 9 to discuss the future of the mapping project, improving user accessibility, regular updates for the map, increased functionality with regard to uploading and pulling data from the map resource. The Committee will be asking from updates from the current participants as well as outreach to non-participating entities. The Oregon PUC may be able to provide input as well. Keeping the map data secure is also an area of concern. The Committee plans two more meetings for July and August. Tim will be making the updates to the map. Jeff Kent complimented Tim’s leadership of the committee.

## **Other**

Staff noted that the Annual Meeting has been cancelled and rescheduled for 2021.

## **Adjourn**

With no further business to discuss, the Board adjourned at 10:53 a.m.