

Oregon Joint Use Association
Board of Directors: Meeting Minutes
Clackamas Community College – Wilsonville, OR
March 15, 2018

President Scott Rosenbalm called the meeting to order at 10:12 a.m. A quorum was present:

Present:

Scott Rosenbalm, President
Sam Ackley, Past President*
Terry Blanc
Jeff Kent
Stuart Sloan
Gary Lee*
Dave Waffle

Guests:

Jerry Donovan, PGE
Lisa Walker
Donna Garrett*
Noah Grodzin*
Todd Gover
Lori Koho
Jim Carver

Not Present:

Tom Jorgenson
Brooke Sisco
Brant Wolf

Staff:

Taryn Nugent
Laureal William

SPECIAL ORDER: Scott Rosenbalm called for a special order to accept Dave Waffle on the Board as the Small Municipal Representative, so he could vote and participate in the meeting. Moved by Jeff Kent and seconded by Terry Blanc. **By Consensus**, the Board approved Dave Waffle as a new Board member.

Minutes The Board reviewed the December 14, 2017 minutes.
MOTION: Moved by Gary Lee and seconded by Brooke Sisco to approve the minutes as amended. **Motion passed.**

Treasurer's Report Staff reviewed and summarized the financial documents.
MOTION: Moved by Jeff Kent and seconded by Stuart Sloan to approve the Financial report, as submitted. **Motion passed.**

Industry Updates Jeff Kent reported that not much had changed since the last update on repeal of net neutrality, the November 29 FCC order, and the State of California's pole census. California still has an active docket and are working on a schedule for workshops.

Old Business None.

Committee Reports *Executive Committee:* Scott Rosenbalm reported the Annual Meeting in October will be at Eagle Crest Resort. The Executive Committee is trying to schedule topics for the Annual Meeting. The upcoming Spring Training was also discussed by the Executive Committee.

Publicity and Education: Staff noted that Spring Training is next week. Dave Marne will be presenting again, but so will Tom Jorgenson as an informal discussion on joint inspections on the last morning of the training. Staff reported the program will continue at 9 a.m. as normal for NESC 201, day 2. Staff mentioned the giveaways and raffle items and that Spring Training will happen at Red Lion on the river in Jantzen Beach again.

Inspection/Correction Efficiency: Committee Co-chair Jerry Donovan mentioned a possible mid-year check in for the ICE Committee.

Mapping Project Subcommittee: No update.

Joint Inspection/Correction Subcommittee: Jerry Donovan mentioned a Starter Tool Kit that JIS is compiling, including templates for agreements or letters and supplements. He also noted an excel-based program that walks contractors through the most common violations (Matrix), and a checklist were included. Todd Gover noted that JIS is putting together a survey for guest contractors to come in and explain what challenges they face in the field when working on joint corrections.

Standards Committee: Jerry Donovan reported that the Committee is working on NESC change proposals for the July Executive Committee meeting for review and approval. The committee is working on up to four change proposals.

Conflict Resolution Committee: Committee Chair Jeff Kent reported that there are no current conflicts. The Committee met on February 27 in Salem to review the Committee's purpose, procedures, and history. Terry Blanc has rejoined the Committee. Staff updated the OJUA website to show the new Conflict Resolution forms. The Committee wants to check in again with Lori Koho to reorient the scope of the Committee.

**New
Business**

Wireless Committee Terry Blanc submitted a memo for today's meeting and reviewed it with the Board. The plan is to form a Wireless Committee which will discuss issues of RF exposure, how to most efficiently use the facilities, and strand mounted devices. The Board commented that procedures to strand-mount are ever-evolving, so they are hard to pin down to rules. Terry's memo comprehensively included the questions of the industry. The Board mentioned that many of the questions are answered by pole attachment agreements. The Board mentioned the Industry really wants to avoid pole-mounted meters, in spite of small meters (known as "hockey pucks) being developed which are no bigger than 4 inches. This is because metering could get NESC involved and be a messy solution to wireless issues.

Guests commented that small cell is working on creating a much smaller footprint but climbing safety and a clean look are important considerations. Guests noted that wireless carriers do not want to co-locate, as there is not enough room for individual equipment sometimes. The Board discussed numerous possible

solutions for wireless issues, including bringing power underground, using billboards, kiosks, and streetlights, and metering or contracting with a padded rate. Ultimately the Board decided these issues are enough to justify creating a Wireless Committee. The Board discussed other issues the Wireless Committee could tackle, including best practices, identifying the issues, and balancing OSHA, CUC, and OPUC. The Executive Committee decided they would form the Wireless Committee at their next meeting. The Board commented that any standards coming out of the Wireless committee should be absorbed into the OJUA manual, and eventually have the Wireless Committee absorbed into Standards Committee once the issues are flushed out. City of Corvallis would like to work in concert with utilities. The next Executive Committee Meeting is April 11.

IEEE Joint Use Group Scott Rosenbalm noted that Mark Rettmann has been in contact with IEEE, who is forming a National Joint Use Group and would like involvement from OJUA's JIS. The effort would be funded by IEEE to be formed as a 501c6, with OJUA as an honorary member.

Adjourn With no further business to discuss, the Board adjourned at 11:58 p.m.