

**Oregon Joint Use Association  
Board of Directors Meeting Minutes  
Best Western Plus/Hood River Inn – Hood River, Oregon  
September 20, 2017**

President Scott Rosenbalm called the meeting to order at 2:12 pm. A quorum was present:

**Present:**

Scott Rosenbalm, President  
Janet Ebright  
Tom McGowan  
Sam Ackley  
Jeff Kent  
Gary Lee  
Brooke Sisco  
Stuart Sloan

**Guests:**

David Barks, Standards Committee Chair  
Michael Doherty, Oregon Precision Mfg  
Jerry Donovan, ICE Committee Co-Chair  
Tom Jorgenson, CenturyLink  
Sue Salazar, CenturyLink

**Staff:**

Genoa Ingram  
Laureal Williams

**Not Present:**

Brant Wolf  
Joe Mitchell

**Minutes**

The Board reviewed the minutes of the June 15, 2017, meeting.

**MOTION:** Moved by Sam Ackley and seconded by Gary Lee to approve the minutes of the June 15, 2017, meeting as presented. **Motion passed.**

**Treasurer's Report**

Tom McGowan and staff reviewed the financial reports provided in the packet. Staff provided a summary of the fraudulent charges recently incurred on the debit card and noted that the charges had already been addressed by Chase Bank and refunded to the account.

**MOTION:** Moved by Gary Lee and seconded by Jeff Kent to approve the Treasurer's report as submitted. **Motion passed.**

**Industry Updates**

Jeff Kent reported on his attendance at the National Association of Regulatory Utilities Commissioners Conference in July. Jeff had been asked by Lori Koho to attend the conference in her place. Jeff represented the OJUA as a member of a five-person panel discussion about pole attachments (including access, safety, and related regulations). Jeff spoke about history of OJUA, examples of successful collaboration within the industry and the PUC, and efforts underway to increase efficiencies in inspections and corrections. Jeff addressed questions from the Board about the panel and the panelists.

Gary Lee noted that Benton PUD in Kennewick, Washington, is trying a "one-touch" approach for corrections based on inspections conducted by the power company. This is a massive undertaking and includes several local providers.

Tom McGowan noted that there are approximately 25,000 poles in the inspection area.

**Committee  
Reports**

Executive Committee

President Scott Rosenbalm provided an update on the Executive Committee's activities, which have focused primarily on preparations for the Annual Meeting.

Publicity and Education Committee

Committee Chair Brooke Sisco noted that the Committee is losing a few members and invited any who are interested to attend an upcoming meeting. She noted the earlier timeframe (March 20 – 22) for the 2018 Spring Training and addressed questions about the new schedule and the program format. Brooke indicated the Committee has elected to continue a three-day format for the 2018 event, with NESC 101 scheduled for Tuesday, March 20, and NESC 201 scheduled for Wednesday-Thursday, March 21-22.

Inspection Correction Efficiency Committee

Committee Co-Chair Gary Lee noted that the ICE Committee considered disbanding after its last meeting. However, the Committee's Joint Inspection Subcommittee has expressed interest in re-visioning its mission to include development of tools and resources for entities considering joint inspection programs and the Mapping Project Subcommittee's work is ongoing.

The Board noted that it might send the wrong message to disband the Committee so soon after the PUC-hosted workshop on joint inspections. The Board also discussed the possibility of merging JIS into ICE or disbanding ICE and making JIS a committee instead of a subcommittee. A concern was raised that disbanding ICE may send an inaccurate message that the Association is stepping away from the concept of joint corrections and focusing only on inspections. It was the consensus of the Board that the ICE Committee would continue to meet on an as-needed basis to support the efforts of its subcommittees and to address any issues as requested. Co-Chairs Jerry Donovan and Gary Lee will work with the ICE and JIS members to determine the Committee's path.

Joint Inspection Subcommittee

Jerry Donovan noted that the Subcommittee is hoping to re-vision its mission to develop the work products noted above.

Mapping Project Subcommittee

Gary Lee provided an update on the status of the Mapping Project.

Standards Committee

Committee Chair David Barks noted that Standards Committee has lost a few members this year, including Paul Birkeland, Scott Wheeler, Bill Hamelman, and Mark Simonson. David plans to make an appeal at the Annual Meeting for new members. He also noted that the Committee has completed its review of the Standards manual, which will be distributed as part of the Annual Meeting attendee packets. He summarized the Committee's progress reviewing change proposals for the 2022 NESC. David answered questions about the proposal

review process. It was noted that individual companies can opt to make a proposal on their own rather than going through the Committee review process. The Committee's next meeting is scheduled for November, where a key topic is likely to be grounding and bonding of streetlights.

#### Conflict Resolution

Jeff Kent noted the Committee is experiencing some turnover. Tom Jorgenson has joined the Committee; Terry Blanc will be representing PGE on the Committee. Jeff will be making a solicitation at the Annual Meeting for new members.

Tom McGowan thanked the Committee chairs for the work that they do.

### **New Business**

#### Proposed Bylaws Amendments

President Scott Rosenbalm reviewed the proposed amendments in Sections 5.3 and 5.4 of the Association's bylaws as recommended by the Executive Committee. Scott noted that the amendment to Section 5.3 would increase the size of the Executive Committee by the addition of no more than two non-voting members as needed. The amendment was drafted at the request of the Executive Committee and is intended to help provide a resource and expertise for those occasions when the Committee's membership is comprised of officers who are relatively new to the Board.

The amendment to Section 5.4 would remove the requirement that Association committees must be chaired by Board members. Instead, all committees other than the Executive Committee must include at least one Board member.

The Board engaged in a discussion about the merits of the amendments.

**MOTION:** Moved by Tom McGowan and seconded by Sam Ackley to approve proposed amendments to Section 5.3 and 5.4 of the Association bylaws as presented. **Motion passed.**

#### New Director Position – Wireless Representative

The Board discussed interest from the wireless industry about representation on the OJUA Board. The Board discussed soliciting letters of interest from potential board members via the website or email service. Board members will encourage interested parties to submit resumes and letters of interest, as required. There was discussion regarding whether a wireless representative would represent all wireless entities or just one company. Tom McGowan suggested that information about all of the Association's committees be placed prominently on the website and circulated via email along with instruction to interested parties to contact committee chairs. Recruitment of a small municipal representative should also be included, both in email communications and on the website. The Board discussed waiting and not actively soliciting for a wireless position, while remaining open to interest from potential members. Board members noted that wireless is also covered under the CLEC position. Sam noted that the Northwest Wireless Association might be a good source for identifying potential members.

***By consensus***, the Board agreed to set aside the recommendation at this time.

*New Member Packet*

The Committee reviewed the packet materials. Tom McGowan suggested ordering additional padfolios which will contain work products, letters, and other materials to be presented to new members. The Executive Committee will examine the padfolio options at its next meeting.

*Board Elections*

Genoa distributed the ballots and nomination materials, noting the following candidates who had submitted resumes and letters of interest:

- PUD Representative – Brooke Sisco, Columbia River PUD
- CLEC Representative –
  - Sam Ackley, Hunter Communications
  - Pete Kalnins, Coastcom
- Large Telephone Representative – Tom Jorgenson, CenturyLink
- Cooperatives Representative – Stuart Sloan, Consumers Power (recommended by Oregon Cable & Telecommunications Association)

Ballots were counted and the following were elected:

- PUD Representative – Brooke Sisco, Columbia River PUD
- CLEC Representative – Sam Ackley, Hunter Communications
- Large Telephone Representative – Tom Jorgenson, CenturyLink
- Cooperatives Representative – Stuart Sloan, Consumers Power

The Board discussed the possibility of adding an at-large director or designated position. No action was taken at this time; the Board determined to continue that discussion in December.

**Adjourn**

There was no further business and the meeting was adjourned at 4:26 p.m.