

Oregon Joint Use Association Standards Committee

Meeting Minutes
June 10, 2008

The meeting was called to order at 10:10 a.m. A quorum was present:

Members Present

Gary Lee (Chair), Charter Communications
Stan Cowles, Qwest
Jim Flu, PacifiCorp
Scott Jennings, Verizon
Michelle Ness, Central Lincoln PUD
Gary Payne, Qwest
Rob Kolosvary, UAM
Gary Putnam, PUC Staff
John Wallace, PUC Staff
Scott Wheeler, Comcast
Bill Woods, PacifiCorp

Members Not Present

David Asgharian, PacifiCorp
Dave Chaney, Accent Inc.
Jim Corwin, Verizon
Tamara Johnson, Springfield Utility Board
Jeff Liberty, Bend Broadband
Mary Mason, Central Lincoln PUD

OJUA Staff

Genoa Ingram

Approval of Minutes

The minutes of the March 4, 2008 meeting were approved as amended.

PDA Software Evaluation

Chair Lee reviewed the modified PDA software evaluation form (EXHIBIT A) and reported that Dave Chaney had provided a demonstration from Charter the previous day. Chair Lee commented on the advantages of having a presentation tailored to individual company needs. Committee members discussed and agreed that the Standards Committee should not evaluate the software itself, but provide a list of available vendors for member companies. John Wallace suggested that the purpose of the evaluation sheet is to provide a tool that companies may or may not choose to use.

Scott Wheeler commented that Comcast is in the process of developing a process for organizing and storing the data but pole owners need to be open to providing that data. He added that a PDA collection device doesn't help unless you're able to interface with other programs. Chair Lee added that, while Charter hadn't come as far as he had hoped with regard to the use of PDA software, Oregon was still light years ahead of other Charter systems.

Construction Practices

Chair Lee asked if the B Team would meet today to work toward completion of the Handbook. Both groups agreed to meet following the Standards meeting.

Prioritization of Repairs

Bill Woods reported that the P&E Committee has asked for another presentation at the Annual meeting and indicated that he was considering a panel presentation consisting of different companies and how they are implementing the rules.

Mapping

Staff reported that K&B had provided updated maps, which have been added to the OJUA web site. Chair Lee reported that Charter would be engaging in some joint inspections and would be relying on the map. Rob Kolosvary offered to take on the job of updating the maps. He suggested that companies may have GIS files that could be incorporated into the system and could get down to as small a granular level as is needed. Gary Payne questioned the primary purpose of the map. The Committee discussed certain advantages in addition to knowing who to contact for purposes of joint inspections, such as overlay of inspection criteria. Bill Woods noted that the maps might fulfill the notification requirements as required by the administrative rules. Committee members agreed that the Board should decide at the June meeting if they want map to be accessible to non-members. Rob suggested that additional applications might be added for use by members only. **By consensus the committee agreed that the map should be accessible.** Rob suggested that a disclaimer should be included, to address changes at the company level.

Pole Identification Matrix

Staff reported that, at Chair Lee's directions, staff was augmenting the matrix to include all companies contacted, whether they had responded or not. Chair Lee commented that it would be nice to glean additional information from pole owners regarding their practices.

Standardization of Pole Attachment Application Form

The Committee reviewed Central Lincoln's application form. Chair Lee commented that the ALJ had specified what requests for information were reasonable. The Committee reviewed that information in comparison with CLPUD's form. (EXHIBIT B) Michelle reviewed additional information included on the form and explained the purpose of each component. Companies were asked to bring their forms to the next meeting for review in anticipation of preparing a standardized recommended form for companies to use at their discretion. Committee members expressed interest in developing a standardized form as a recommended "best practice".

Loose Wires

Deferred.

Climbing Space Clarification

Chair Lee discussed an earlier request from PGE that the Standards Committee seek clarification from IEEE of climbing space requirements under the new codes (boxing the pole). Rob agreed to ask John Sullivan how PGE wishes to proceed. John Wallace stated that the PUC did not believe clarification was necessary but indicated that the PUC would follow IEEE's lead. Rob commented that it would help to standardize communications. Jim Flu added that it would also help to move inspections along if companies are speaking the same language; as well as helping to integrate data.

Next Meeting

The next meeting of the OJUA Standards Committee was scheduled for Thursday, July 17, 10:00 a.m. at the OJUA Conference Room

Adjourn

There being no further business, the meeting was adjourned at 11:37 a.m.