

# **Oregon Joint Use Association Standards Committee**

Meeting Minutes  
September 17, 2008

The meeting was called to order at 10:25 a.m. A quorum was present:

## **Members Present**

Gary Lee (Chair), Charter Communications  
Tamara Johnson, Springfield Utility Board  
Gary Payne, Qwest  
Gary Putnam, PUC Staff  
John Wallace, PUC Staff

## **OJUA Staff**

Genoa Ingram

## **Members Not Present**

David Asgharian, PacifiCorp  
Dave Chaney, Accent Inc.  
Jim Corwin, Verizon  
Stan Cowles, Qwest  
Jim Flu, PacifiCorp  
Scott Jennings, Verizon  
Rob Kolosvary, UAM  
Jeff Liberty, Bend Broadband  
Mary Mason, Central Lincoln PUD  
Scott Wheeler, Comcast  
Bill Woods, PacifiCorp

## **Approval of Minutes**

The minutes of the July 17, 2008 meeting were approved as amended.

## **PDA Software Evaluation**

Chair Lee reviewed the modified PDA software evaluation form (EXHIBIT A) and indicated that it was important that companies are contacted and provided an opportunity to meet with Standards or other OJUA entity. Gary Payne noted that the Committee had agreed to title the document "Software Provider Questionnaire". Chair will edit accordingly and submit to Board for approval. Once approved, Staff will create a list of Vendors that offer services to support these endeavors to appear on Standards website, and will use this Software Provider Questionnaire as a reference should member companies wish to discuss retaining their services.

## **Construction Practices**

Chair Lee reported that he had completed the Table of Contents and asked the attending members to meet following the Standards Committee meeting.

**Mapping Update** The Chair asked staff if the number of "hits" to the OJUA page, particularly the mapping portion. Staff reported that there had been 229 hits since the Committee requested that the information be tracked (June meeting). Chair Lee indicated

that the next step was to encourage power companies to import their ten-year schedule on the map. He suggested that the OJUA solicit participation.

### **Pole Identification Matrix**

Staff was instructed to post the Matrix on the web site. PUC staff offered to contact companies that had not responded. Staff will email copies of the matrix to Committee members.

### **Standardization of Pole Attachment Application Form**

Deferred.

### **Loose Wires**

John Wallace clarified that PUC staff had been asked for a recommendation. He provided the Committee with a recommendation on loose wires (EXHIBIT B) for discussion. Chair Lee suggested that the work product might be a good topic for discussion with the full Committee. The Chair also recommended that former historical practices be included for discussion along with the PUC staff's recommended best practices.

### **Error Rate**

Chair Lee noted that the interest of most companies was truck rolls. He noted that was the motivation behind defining a best practices standard. He reviewed the Example of Errors (EXHIBIT C) and discussed the examples with the Committee. Chair Lee will modify the examples to reflect Committee discussion (i.e. "No 'stated' violation exists, "exception not applied", etc.)

### **Next Meeting**

The next meeting of the OJUA Standards Committee was scheduled for Tuesday, October 14, 10:00 a.m. at the OJUA Conference Room. Chair Lee asked that Grandfathering and Facility Markers be added to the agenda.

### **Adjourn**

There being no further business, the meeting was adjourned at 12:27 p.m.