

**Oregon Joint Use Association**  
**Prioritization of Repairs Committee**  
Meeting Minutes  
January 18, 2006

**Members Present**

Bill Woods (Chair), PacifiCorp  
John Sullivan (Vice-Chair), PGE  
John Wallace, OPUC  
Julian Khouri, PGE – UAM  
Dave Wildman, City of Monmouth  
Jeff Kent, Qwest  
Roger Kuhlman, Salem Electric  
Gary Putnam, OPUC  
Bill Tierney, PGE  
Dave VanBossuyt, PGE  
Bruce Rogers, PGE  
Scott Wheeler, Comcast  
Jamie Stencil, Comcast  
Linda Wolfe, EWEB  
Karen Horejs, EWEB  
Greg Gardner, EWEB

**Staff:**

Laureal Williams  
Wendy Knodel

**Call to Order**

Chair Woods called the meeting to order at 9:10 a.m.

**Introductions**

**Scope of Committee**

Division 24 discussion. Prioritization of Repairs discussion ensued as to what the Committee is all about, what the boundaries are, and what the group would like to accomplish. Roger Kuhlman expressed concern on whether other areas of Division 24 would be addressed. Determined that the direction would be Prioritization of Repairs only, and if other concerns come up, they can be taken to the Executive Committee to be addressed.

**Selection of Alternate Chair**

John Sullivan was selected as the Alternate Chair.

**Set Goals and Timeline**

Definition of what an A, B and C is. Some type of industry standard on violations that were deferred. John Sullivan clarified that any violations identified prior to the effective date of the Division 024 amendments do not fall under the new guidelines.

Two tasks of the committee, as summarized by Jeff Kent, seem to be identification of the types of violations that would fall into each of the three categories and to generate a

system or process for providing tracking information for the PUC for corrections that have been referred.

John Wallace noted that clarification of violation category will be very important, especially for those violations that could fall into both of the last two categories. The PUC is hoping for some consistency in categorization.

### **Set a Regular Schedule**

Bill Woods asked the group to consider the appropriate venue for this committee's work; i.e. should the group just meet on a regular basis or conduct some outreach to industry either to solicit input or present the committee's work. The group discussed setting a timeline in conjunction with the OJUA spring training so that the committee's final product/recommendations could be presented at that event.

By consensus, the committee decided to hold regular committee meetings and to develop structure for two industry workshops. The purpose of the workshops would be two-fold to both present the committee's work and to solicit industry feedback to revise the work product.

Workshops scheduled for March (22 in Salem area—John is checking on Kale Street facility availability) and early April (5 at either Central OR cc or Mid-State Electric or Bend Broadband (Jeff Liberty), for example). Workshops are anticipated to run from 10 a.m. to 2 p.m.

By consensus, the committee agreed to schedule meetings on a half-day basis (perhaps on a location rotating basis). Next meetings tentatively scheduled for February 1 at the Kale Street; February 14 at EWEB; March 1 at Kale Street. The committee plans to provide an update and workshop schedule to the full board at its March 15 meeting and then meet after the board meeting. Also, the committee agreed to meet briefly after each workshop (2-3) to incorporate industry feedback into the product. Bill Woods also suggested that the committee meet within 3-6 months after the spring training presentation to determine how the work product is being implemented and how it can be improved/revised.

### **Decide Who Should Participate as Committee Members**

Bill Woods noted that Stuart Sloan would like to participate but could not attend this meeting. Members will include John Wallace, Julian Khouri, Dave Wildman, Jeff Kent, Roger Kuhlman, Gary Putnam, Bill Tierney, Bruce Rogers, Scott Wheeler, Bill Kiggins, John Sullivan as Vice-Chair, Linda Wolfe, Karen Horejs, Greg Gardner, Stewart Sloan and Bill Woods as Chair. Bill Woods indicated that he would be asking another PacifiCorp person to attend. John Sullivan suggested that we solicit membership. Bill Woods offered to generate a cover letter to solicit committee membership that would accompany this meeting's minutes, agenda for next meeting, and original prioritization of repairs subcommittee report.

### **Call for Industry Research/Work Product**

Bill Woods noted that there was likely not enough advance notice to committee members for this request. However, he indicated that PacifiCorp is working on a product and is sure others are as well. Roger noted that he and John Sullivan had also developed a type of matrix of violations awhile ago. Bill Woods asked that staff locate this document for distribution to the committee. Jeff Kent noted that Qwest has also done some work on prioritization that he is willing to distribute as well. John Sullivan indicated that Julian Khouri has been working on a prioritization document to enhance communication between pole owner and licensee in terms of liability, deferral timelines, correction commitments, etc. that also might be helpful.

It was consensus that any committee members who have conducted any work towards prioritization should forward it to staff for collection and distribution to the committee electronically prior to the next meeting.

Bruce Rogers indicated concern about confusion with regard to the communication process between pole owners, pole attachees, and PUC, especially with regard to any inspections conducted and violations identified by attachees. Rogers expressed a need for creating discipline with regard to reporting repairs and communicating them between the interested parties.

Bill Woods concurred, noting that industry needs to continue with their reporting processes. John Wallace also concurred, noting that there needs to be a discipline established to correcting violations on a timely basis as well as reporting and tracking deferrals.

Bill Woods suggested that review of this committee's work product be a regular agenda item for the Executive Committee.

### **Receiving Industry Feedback**

Committee will solicit feedback electronically as well as at the proposed workshops.

### **What the Final Product Should Look Like**

Roger suggests that it could be a revision/expanded version of the original prioritization of repairs subcommittee report. Jeff Kent noted that the product may eventually become a document that the Standards Committee maintains/archives in the area of OJUA industry standards. John Wallace noted that the product may be accepted by the PUC and distributed by them with a letter of endorsement, pending approval by the safety staff.

Roger Kuhlman raised the question of how this information will be made available to the membership. It was the consensus of the committee that the product should be available on the general access portion of the association website.

### **Work**

The committee made the following clarifications and work assignments in preparation for the next meeting.

Every Committee agenda should have a categorization item (A, B, or C); a process/method of communication and tracking of deferrals, call for company work products, industry efforts outside of Oregon.

Greg Gardner asked if PUC safety staff could provide data on the types of violations they have seen in field. John Wallace indicated that those statistics are available but the types of violations have changed markedly over the years as a result of better education and improvements in industry programs. Consequently, this data may not be particularly valuable to this committee.

Bill Woods asked if the safety staff has any ideas about which violations may qualify as 'C' violations. John Wallace noted that the staff has opposed the A, B, C classification, but the staff was more concerned with how the information was going to be communicated and tracked.

Gary Putnam offered to update the PUC statistical data prior to the next committee meeting.

Roger Kuhlman suggested that a committee goal should be to generate a product that can be approved and recommended/endorsed by the PUC safety staff. It was the consensus of the committee to make this a goal.

The committee considered if the NESC should be a common point of reference to reach consensus on aspects of the work product. John Wallace suggested that Division 024 might be a better document to use for this.

Committee discussed PUC's upcoming adoption of the NESC code. A call for comments has been requested by the PUC before the end of the month. Bill Woods asked that anyone who had received this request forward it to OJUA staff for distribution to the committee.

John Sullivan noted that until the Div 028 rules come out, there's a potential for conflict between 024 and 028. It appears that Div 028 may not be out until the end of February.

### **Next Meeting**

Feb 1, 9:00 a.m. - 12:00 p.m. at Kale facility.

### **Adjourn**

There was no further business and the meeting was adjourned at 11:20 a.m.