

# Oregon Joint Use Association Standards Committee

Meeting Minutes  
March 4, 2008

The meeting was called to order at 10:12 a.m. A quorum was present:

## **Members Present**

Gary Lee (Chair), Charter Communications  
Stan Cowles, Qwest  
Scott Jennings, Verizon  
Rob Kolosvary, UAM  
Tamara Johnson, Springfield Utility Board  
Michelle Ness, Central Lincoln PUD  
John Wallace, PUC Staff

## **Members Not Present**

David Asgharian, PacifiCorp  
Dave Chaney, Accent Inc.  
Jim Corwin, Verizon  
Jim Flu, PacifiCorp  
Jim Mcguire, PGE  
Gary Payne, Qwest  
Gary Putnam, PUC Staff  
Scott Wheeler, Comcast

## **OJUA Staff**

Genoa Ingram

## **Approval of Minutes**

The minutes of the February 5, 2008 meeting were approved as amended.

## **Spring Training Presentation**

The Committee discussed the presentation during the OJUA Spring Training and will include a presentation of the current goals and projects (Chair Lee - 15 minutes with handouts), a PowerPoint overview of the Construction Practices Handbook with emphasis on the Equipment chapter (Michelle - 15 minutes with handouts), a demonstration of the inspection form (Stan – 30 minutes). Participants will be given the answer key for the form following the presentation. Staff was directed to insure that two projectors would be available and to send Michelle all section headings.

## **PDA Software Evaluation**

Committee members reviewed modification. Chair Lee will incorporate suggested changes prior to the next meeting. During the review and discussion, the Committee noted that the OJUA Inspection Form had been modified and the column referencing the NESC code had been eliminated. Michelle expressed concern that the new column heading (Comments) was too generic and suggested that the Committee ask the Board to restore the original language. Chair Lee agreed and offered to address the issue at the March Board meeting.

### **Mapping**

Staff was asked to request a status report from Mark Gubrud. **COMPLETED**

### **Pole Identification Matrix**

Staff was asked to compile a list of those companies that have not responded to the pole tagging survey. **COMPLETED - ATTACHED**

### **Subcommittee Updates**

Chair Lee reported that Subcommittee B had experienced attendance issues and had fallen slightly behind.

### **Other Business**

Staff was asked to contact Stan and request that he send riser chapter info to Rob. Staff reported that the Executive Committee had requested that the Standards Committee address the issue of boxing the pole.

### **Next Meeting**

The next meeting of the OJUA Standards Committee was scheduled for Friday, March 21 4, 10:00 a.m., at the OJUA Conference Room in Salem. A second meeting was scheduled for Thursday, April 8, 10:00 a.m. at the OJUA Conference Room in Salem.

### **Adjourn**

There was no further business and the meeting was adjourned at 12:21 p.m.

# EXHIBIT A

## EXHIBIT A

OJUA PDA Software

Evaluator Scoresheet

Evaluator: \_\_\_\_\_ Date \_\_\_\_\_  
 Vendor info: Product Name \_\_\_\_\_ Presenter \_\_\_\_\_  
 Company \_\_\_\_\_ Contact information \_\_\_\_\_

Category	Feature	Score (0-5)	Notes
General Goals	Usable for OJUA 2-year & 10-year inspections <ul style="list-style-type: none"> <li>• Safety inspection</li> <li>• NESC detail compliance</li> </ul>		
General Goals	Usable for other types of inspections <ul style="list-style-type: none"> <li>• joint use attachment audit</li> <li>• pole test</li> <li>• tree trimming</li> </ul>		
General Goals	Full integration of OJUA form for detail inspection <ul style="list-style-type: none"> <li>• Uses standard fields (focus on priority fields)</li> <li>• Uses violation abbreviations</li> <li>• Uses utility abbreviations</li> </ul>		
General Goals	Imports information from Access & Excel without additional programming		
General Goals	Exports information to Access & Excel without additional programming		

Importance: A – Mandatory      B – Important, but not mandatory      C – Nice to have      U – Utility to set priority

Category	Feature	Score (0-5)	Notes
Integration	Mapping		
Integration	Synching – part or whole database		
Integration	Units of measure		
Integration	GIS		
Integration	Tie to NJUNS		
Software	End-user editable		
Software	Additional user-defined fields available		
Software	Flexibility to add or change data requirements		
Software	Modular		
Software	Reports for inspector and inspected		
Software	Ease of use / simple navigation		
Software	Drop-down menus for most items		
Software	Updatable as codes evolve		
Software	Support – what help is available, credibility & reputation		
Data storage & management	Proprietary		
Data storage & management	Security		
Data storage & management	Reporting capabilities – User defined, developer defined		
Data storage & management	Useful for historical tracking		
Data storage & management	Utility, Inspector, 3 <sup>rd</sup> party hosting		

Importance: A – Mandatory

B – Important, but not mandatory

C – Nice to have

U – Utility to set priority

Score

0	1	2	3	4	5
Not available	Does not meet expectations	Meets minimal expectations	Meets most expectations	Meets all expectations	Exceeds expectations

Importance: A – Mandatory      B – Important, but not mandatory      C – Nice to have      U – Utility to set priority