

# **Oregon Joint Use Association Standards Committee**

Meeting Minutes  
February 5, 2008

The meeting was called to order at 10:11 a.m. A quorum was present:

## **Members Present**

Gary Lee (Chair), Charter Communications  
Stan Cowles, Qwest  
Tamara Johnson, Springfield Utility Board  
Michelle Ness, Central Lincoln PUD  
Gary Putnam, PUC Staff  
Scott Wheeler, Comcast

## **OJUA Staff**

Genoa Ingram

## **Members Not Present**

David Asgharian, PacifiCorp  
Dave Chaney, Accent Inc.  
Jim Corwin, Verizon  
Jim Flu, PacifiCorp  
Scott Jennings, Verizon  
Rob Kolosvary, UAM  
Jim Mcguire, PGE  
Gary Payne, Qwest  
John Wallace, PUC Staff

## **Approval of Minutes**

The minutes of the January 11, 2008 meeting were approved as presented.

## **Committee Membership**

Committee members noted that more representation was needed from small communication entities. Chair Lee agreed to contact all previous participants to ascertain if they are interested in continuing on the committee.

## **PDA Software Evaluation**

Committee members reviewed the PDA software evaluation form (EXHIBIT A). Michelle suggested that hardware components could be addressed by providing a checklist prior to the formal evaluation. Committee members agreed that the score should be reflected by a numerical ranking, rather than “Yes” or “No”.

Michelle suggested requesting that vendors/presenters provide a list of hardware for which the software is compatible, as well as their recommendation as to which is the recommended hardware and compatible/necessary software to operate the program. Chair Lee agreed to “tweak” the form to reflect the discussion.

It was agreed that “Cost” would be eliminated as an evaluation factor. Staff was asked to produce a list of other software vendors and their contact information. It was agreed that software presentations will be scheduled following Spring Training.

### **OJUA Spring Training**

Chair Lee noted that rulemaking should probably be addressed, either by the Standards Committee or PUC Staff. Stan Cowles stated that the P&E Committee was asking each committee to provide an activities update. Chair Lee suggested that the Committee could commit to an hour of presentation time, particularly if use of the OJUA inspection form were demonstrated and discussed. Committee members also strongly encouraged a repeat of an earlier presentation using photographs of violations with attendees asked to identify the violations, possibly in conjunction of the OJUA form. Tamara suggested providing draft chapters of the manual.

Chair Lee reviewed Spring Training topics as listed during the last meeting, including:

- Pole tagging
- Grandfathering Research
- Mapping
- Collaborative Inspections
- Pole Tagging Survey
- PDA Software
- Prioritization of Repairs
- Chapter Demo of the forthcoming handbook
- Rulemaking Update (how people should be operating under the new rules)

Chair Lee announced that the next meeting would be dedicated to the Committee's Spring Training presentation.

### **Online Mapping Demonstration**

Chair Lee reported that K&B Engineering was working on the update, with approximately 14 updates to be incorporated. The Chair acknowledged assistance from the PUC staff in identifying needed changes. Staff was asked to notify the Executive Committee that K&B will be billing for a couple of hours of their time.

### **Pole Identification Matrix**

Staff reported that requests were sent via mail to companies that did not have emails posted on their web sites. Chair Lee asked staff to provide an updated matrix at the next meeting.

### **Loose Wires**

Chair Lee reminded Committee members that a definition is still needed for what constitutes a loose wire. A standardized approach would be beneficial, although members speculated that achieving consensus might be difficult. Several determining factors were discussed and it was decided that the issue could be included in the riser section and attached every four feet. Chair Lee suggested the issue be addressed both under "Grandfathering" and within the Construction Manual.

### **Error Rate**

Scott Wheeler reported that he had been in a meeting with PGE and PGE representatives had expressed uncertainty as to how an “error” was defined. There was discussion among Committee members as to what constitutes an error, as well as different types of errors. Chair Lee expressed concern when error rates become excessive, suggesting that ten percent error rate might be an acceptable standard. Gary Putnam offered that joint inspections would be an effective way to reduce error rates. Michelle added that pole tagging would also help to eliminate errors. Chair Lee reiterated that the Standards Committee had been charged with identifying an acceptable error rate. Identification of types of errors would likely be a part of that process.

### **Next Meeting**

The next meeting of the OJUA Standards Committee was scheduled for Tuesday, March 4, 10:00 a.m., at the OJUA Conference Room in Salem.

### **Adjourn**

There was no further business and the meeting was adjourned at 12:42 p.m.