

**Oregon Joint Use Association**  
Board of Directors Meeting  
EWEB Training Room – North Building  
September 10, 2015

President McGowa called the meeting to order at 9:38 a.m. A quorum was present:

**Board Members Present:**

Sam Ackley, Vice President  
Scott Wheeler, Treasurer  
Tom McGowan\*  
Brant Wolf\*  
Jeff Kent  
Gary Lee  
Scott Rosenbalm  
Linda Spurgeon  
Doug Morten\*  
Tod Rosinbum

**Guests:**

David Barks, Standards Committee Chair\*  
Jeff Van Loo, P & E Committee Chair  
Mike Allen, Comcast  
Banjo Reed, IBEW Local 659  
Jamie Breckenbridge, EWEB  
Bill Cozart, Parliamentarian\*

**Staff:**

Genoa Ingram  
Laureal Williams

**Not Present**

Janet Ebright, Past President  
Terry Blanc, President

*\*participated by telephone*

**Minutes:** **MOTION:** Moved by Jeff Kent and seconded by Scott Wheeler to approve the minutes of the June 18, 2015, meeting. **Motion passed.**

**Financial Report** Treasurer Scott Wheeler reviewed the financial statements included in the Board packet, noting that the Association is following a typical cash flow pattern for this time of year with expenses exceeding revenue.

**MOTION:** Moved by Gary Lee and seconded by Jeff Kent to approve the Treasurer's report as submitted. **Motion passed.**

Scott reviewed the draft 2016 budget worksheet included in the meeting materials and requested that Board members direct input to himself or staff.

**Committee Reports** *Publicity and Education:* Committee Chair Jeff Van Loo reported that the Committee recently welcomed Scott Butler from CommStructure Consulting as its newest member. At the suggestion of Past President Ebright, Jeff and the Committee have reviewed the Association's Strategic Plan in order to better assess the P & E Committee's responsibility for successful completion of the identified goals and objects. Jeff noted that the Committee had several suggestions for the document during its next update cycle; as a result of the review, Jeff believes the Committee is in agreement with its role in the success of the plan. Jeff reported that the Committee has reviewed the current attendee and sponsor registration fees for Spring Training and recommends no changes for 2016.

The Committee is giving careful consideration of the logistics, program schedule, and format for Spring Training 2017 including consideration of a two-event split by offering a program for entry level versus advanced users. Jeff fielded a number of questions and suggestions from the Board regarding the 2017 program.

*Conflict Resolution:* Committee Chair Jeff Kent reported that there were currently no conflicts submitted for consideration. He noted that he is hoping to solicit a new Committee member from the telecommunications industry.

*ICE Committee:* Committee Chair Gary Lee reminded the Board that the Committee had developed a flyer of the activities of the ICE Committee to let industry know what it is trying to accomplish and how these accomplishments may affect them. The flyer is waiting for PUC review and distribution. Gary noted that the flyer will need to be updated/modified as the Committee's activities continue. He indicated that the next target for the Committee will be pilot inspection projects.

Gary noted that a recent field meeting addressing joint inspections, best practices correct, and cost assignment may have also generated some feedback for the Joint Inspection Subcommittee.

*Joint Inspection Subcommittee:* Subcommittee Co-Chair Scott Wheeler provided a summary of the Subcommittee's activities, including the violation matrix (created in Excel format), a PowerPoint presentation demonstrating implementation of the matrix, Best Practices Manual for joint inspectors, and a measurement tool being developed to assess the success of joint inspection programs.

*Mapping Project Subcommittee:* Subcommittee Chair Linda Spurgeon provided an update for the mapping project, noting that the major utilities have participated as well as a number of smaller utilities. With this phase of the project nearing completion, the OJUA Board/Executive Committee will need to decide when the map will be published to the website and how access will be granted. The Board discussed accessibility of the product for members and non members; perhaps service territories would be accessible to all but more in-depth information may be protected for member-only access. Linda addressed questions from the Board about the project.

*Standards:* Committee Chair David Barks provided an overview of the Committee's recent activities, including the grandfather matrix (anticipated final publication in time for presentation at the Annual Meeting) which will be reviewed at the next Committee meeting and then forwarded to the Executive Committee for approval. The Committee is also working with the OPUC Safety Staff to access and publish (on the website) the All Utility letters from the PUC (going back to 2004). The Committee's efforts have also been focused on updating the Standards Manual (last revised in 2009). David noted that he does foresee the topic of streetlights on the Committee's agenda for the coming year. Gary Lee indicated that he will be forwarding some of the correspondence Charter

has received from the PUC.

Executive Committee: Committee Chair Sam Ackley provided an update on the Executive Committee's activities, including approving recommendations from the P & E Committee for the 2016 Spring Training with regard to the location, dates, and speaker. He reported that the new website is up and running and indicated that a new LinkedIn group is in development as a closed group for the OJUA membership. The Committee is also working on a value-proposition based membership campaign for the non member ILECs at the end of the year.

**Industry Updates**

Staff noted that Lori Koho of the OPUC Safety Staff has registered to attend the Annual Meeting.

Jeff Kent provided an update on the Washington State rulemaking process, noting that interested parties were provided with another opportunity since last Board meeting to provide written comments on the proposed rules. Seven entities responded. An adoption hearing is scheduled for September 17 at the PUC office in Olympia. There may be some opportunity for oral testimony and questions/answers, but it is likely that the Commission will make a decision to adopt at that time. There are some differences between what the Commission has proposed and what we see in Oregon. Gary Lee noted that the rules seem to be less proscriptive than in Oregon.

Scott Wheeler reported that Wave Broadband has indicated that they will be taking on a pretty aggressive build project in the Portland area.

Gary Lee asked about activity by Google in Oregon. Sam Ackley indicated that there has been no official activity from them for a while.

Tom McGowan addressed the FCC's Connect America Funding for building out rural communities. The funding has been awarded; this will likely result in increased demand on engineering and construction subcontractors, which could impact OJUA membership and training events. Tom will forward a link to a map showing where the funding has been awarded by community.

Gary Lee noted the PUC hired a safety inspector recently who subsequently resigned. A new recruitment process is expected to start again soon.

**Old Business**

2015 Annual Meeting: The Board reviewed the 2015 Annual Meeting Program. The Board discussed recent correspondence voicing strong objections to presenters Tom Magee and Richard Lorenz, noting that one or both may prove to be inflammatory or offensive to some attendees. Some Board members echoed concerns about the Tom Magee's ability to maintain a collaborative environment and the one-sided nature of past presentations they had witnessed.

Genoa read statement submitted by President Terry Blanc regarding the concerns about the Annual Meeting (EXHIBIT A). The Board discussed the possibility of modifying the program to move Tom's presentation to after lunch on Friday or

removing it entirely from the program. *It was the consensus of the Board to leave the final decision to the Executive Committee noting that any decision to alter the program needs to be made quickly.* Committee Chair Sam Ackley will poll the Executive Committee for a decision and will forward that decision via email to the Board.

**New Business** Sam Ackley asked Board members to consider running for officer positions on the Executive Committee, noting that officer elections will occur at the September 30 Board meeting.

**Next Meeting** The next meeting is scheduled for September 30, 2015, 6:30 pm, at the Pelican Pub & Brewery in Pacific City.

**Adjourn** There was no further business and the meeting was adjourned at 12:10 p.m.