

Oregon Joint Use Association

Board of Directors Meeting
PGE Training Center
March 20, 2014

President Ebright called the meeting to order at 11:14 a.m. A quorum was present:

Board Members Present:

Janet Ebright, President
Terry Blanc, Vice President
Sam Ackley, Treasurer
Scott Wheeler, Secretary
Tom McGowan, Past President
Mark Beaudry
Jeff Kent
Gary Lee
Scott Rosenbalm
Stuart Sloan
Richard Gray
Doug Morton*

Guests:

Jerry Donovan, P&E Committee
Chair
Linda Spurgeon, Coos/Curry
Cooperative
Mark Simonson, UC Synergetic
Scott LaRoche, Quantum
Communications

Staff:

Genoa Ingram
Laureal Williams

**participated by telephone*

Minutes:	<u>MOTION:</u> Moved by Gary Lee and seconded by Sam Ackley to approve the minutes of the December 9, 2013, meeting. Motion passed.
Financial Report	<p>Treasurer Sam Ackley reviewed the financial statements included in the board packet, noting the following:</p> <ul style="list-style-type: none">Budgeted event income is likely to be exceeded with the registration and sponsor income for the Spring Workshop.Actual dues income is approaching the budgeted amount.Actual expenses are currently in line with budgeted amounts with the exception of the committee meeting meals, which is anticipated to exceed the total budgeted amount for the year.P & E Committee Chair Donovan has forwarded a request to the Executive Committee to approve the purchase of additional clickers and receiver equipment for the Spring Training; the Executive Committee approved the purchase. <p>Tom McGowan reported on his recent review of the accounting and recordkeeping processes used by Court Street Consulting (CSC) for maintaining OJUA's financial records. After observing and testing the processes, Tom noted how impressed he was with thoroughness and professionalism applied to the process and expressed appreciation for CSC's organization and efficiency. Tom concluded by identifying his surprise at the amount of merchant service fees the OJUA currently pays for processing credit card payments and acknowledge that credit/debit card payments have been increasing over the past few years.</p>

Committee Reports

MOTION: Moved by Gary Lee and seconded by Mark Beaudry to approve the Treasurer's report as submitted. **Motion passed.**

Publicity and Education: Jerry Donovan reported on the Committee's progress, noting that current registrations are at nearly 200. He noted changes to the venue to provide for greater capacity and adequate parking. His report also included updates on the following:

Efforts with sponsors.

Communication with David Marne for preview of Jeopardy games.

Potential request to executive committee for purchase of A/V equipment and improved raffle gifts. Options regarding ownership versus rental of equipment.

Jerry expressed appreciation for the quick feedback on recent purchase requests for clickers and long-range receiver. The Committee is planning two more work sessions to complete the Jeopardy game. A Myth Busters session is included on the program schedule. Jerry responded to questions from board members and guests.

Conflict Resolution: Jeff Kent reported that the committee provided an opinion last month on a conflict that was brought by Comcast regarding a dispute with PGE. Jeff distributed and reviewed the written opinion and summarized the overall committee process. Jeff noted that Comcast has issued a letter to the OPUC noting disagreement with OJUA opinion. Jeff will share the feedback with the Committee. The Board discussed the committee process, including Committee membership and how participants for individual conflicts are selected.

ICE Committee: Gary Lee reported that the ICE Committee met recently to continue its work on developing a method by which joint inspections can be conducted at the inception of the next ten-year cycle (2018). The biggest challenge is the issue of determining an appropriate 10 percent inspection schedule. Gary noted the committee is hoping to have Dave Chaney from Accent do a little mapping work to provide a mock-up as a tool to help identify the 10 percent schedule. Gary indicated that the committee will be submitting a funding request to the Executive Committee to expend funds for the mapping work. Gary reported that the ICE Committee will meet for a five-hour work session on April 29. The Committee's projected timeline includes presenting the final report to the Board at its June 12 meeting.

Standards: Terry Blanc reported that the Standards Committee has a new chairman – Dave Barks of McMinnville Water & Light. Chair Barks' first Committee meeting was March 19, where the Committee worked to identify a short list of priority projects, including: grandfather matrix, field training guide, street lights, list of OPUC interpretations about pole violations. The Board members discussed the OJUA mapping project, addressing the merits and challenges of updating the statewide map as originally envisioned.

Joint Inspection Subcommittee: Scott Wheeler reported that the Joint Inspection Committee has developed a matrix of 16 categories of pole attachment deviations and is currently in the process of developing appropriate equipment lists (utilizing

OJUA codes) for each deviation. Scott fielded questions from the Board regarding charter of committee, including identification of correction needed and eventual cost allocation for correction.

Executive Committee: Terry Blanc reported that the Executive Committee continues to spend time and energy on the OJUA investment strategy and financial reporting. Looking ahead, the Committee will begin review of peaks and valleys in the organization's cash flow in an effort to determine the optimum time to implement an investment strategy. Terry noted that the Executive Committee has been reviewing the 2012 OJUA Strategic Plan, with specific emphasis on Goal 6 relating to Marketing strategies. Terry indicated that he is working with Jessica to compare the state's operator list with OJUA membership list to determine prospective members. Terry concluded by reporting that the committee is also reviewing the possibility of engaging Sam Imperati for a one-day workshop on conflict resolution skills. Terry fielded questions regarding marketing strategies and potential members.

Legislative Committee: Richard Gray reported that no OJUA-related legislation was considered during the 2014 session.

Industry Updates

The Board noted recent news headlines announcing that Google Fiber Optic may be deploying fiber in the Portland area.

Jeff Kent reported that he and Janet Ebright are co-chairs of WEI's Annual Meeting, which is scheduled for September 23-26, at the downtown Embassy Suites in Portland. He noted that the Planning Committee is early in the process of putting together the program's agenda. Janet encouraged Board members to forward any agenda items they would like to have considered.

Jeff Kent noted some recent PUC violations in central Oregon that are unique, identifying a number of com-to-com infractions (Bend, Madras, Prineville, Culver, Redmond). Scott Wheeler indicated that Comcast has started to receive some similar notices.

Old Business

No old business

New Business

2014 Annual Meeting: Genoa Ingram provided an update on plans for the 2014 Annual Meeting, noting that she was not aware if the facility contract had been signed, but the meeting dates have been confirmed. The Board discussed potential program agenda items and speakers.

Next Meeting

The next meeting is scheduled for June 12, 2014.

Adjourn

There was no further business and the meeting was adjourned at 12:12 p.m.