

Oregon Joint Use Association
Board of Directors Meeting
Marco Polo Restaurant – Salem, Oregon
December 9, 2013

President McGowan called the meeting to order at 11:14 a.m. A quorum was present:

Board Members Present

Tom McGowan, President
Janet Ebright, Vice President
Terry Blanc, Treasurer
Scott Wheeler, Secretary
Mark Beaudry
Jeff Kent
Gary Lee
Scott Rosenbalm

Not Present

Stuart Sloan, Past President
Doug Morton
Sam Ackley
Richard Gray

Staff:

Genoa Ingram
Jessica Carpenter
Laureal Williams

Guests

Jerry Donovan, P&E Chair
Gary Payne, Standards Chair
Linda Spurgeon, Coos/Curry
Cooperative

Minutes: **MOTION:** Moved by Mark Beaudry and seconded by Jeff Kent to approve the minutes of the October 9, 2013, meeting. **Motion passed.**

Financial Report

Treasurer Terry Blanc outlined three areas:

Financial Statements: Checking and savings assets currently total \$60,133.95. All known expenses for Annual Meeting have been realized and final net income is \$1484.33 with approximately \$2275.00 still due in accounts receivable relating to Annual Meeting. All open invoices for Annual Meeting were sent out last week and we anticipate that all will be collected by end of year. Net income YTD is \$29,918.38. Net income is up 13.6% over last year at this time. We anticipate approximately \$6500.00 in expenses for the remainder of 2013 and anticipate ending the year with a positive net income of approximately \$22,000.00.

OJUA Investment Strategy: The Executive Committee has been exploring investment strategies for the next three to five years. The development and standardization of an investment was a component of Policy 114 as recently adopted by the Board. The goal is to keep it simple and standardized so that future Board members will see a seamless transition. The Executive Committee will be making recommendations for that strategy such as laddered CDs.

2014 Proposed Budget: Treasurer Blanc presented the proposed 2014 budget for review, suggesting that the Executive Committee finalize the budget in January based on any input from Board members.

MOTION: Moved by Jeff Kent and seconded by Gary Lee to approve the Treasurer's report as submitted. **Motion passed.**

Committee Reports Publicity and Education Jerry Donovan reported that the Committee had been working on planning timelines and noted that the facility and speaker have been confirmed. The Committee is also considering opening up on evening for a vendor-sponsored event. A Save-the-Date announcement has gone out and will continue to be sent out via email on a regular basis. The Committee also is starting early on the Jeopardy game. New members have also joined the Committee, including participation from the construction side.

Conflict Resolution Jeff Kent reported that there may be a potential case relating to denial of the rental rate discount.

Ice Committee: Janet Ebright reported that the Committee was attempting to set the next meeting and is looking at options for an inspection schedule for the entire state. After that task is completed, the Committee will return to compiling the full Committee report. PUC Staff will be invited to participate in the near future. The safety staff appears very supportive of joint inspections.

Standards: Gary Payne reported that the Committee continues to work on the Grandfathering Matrix. Power companies are working on several issues that may or may not be included. Industry representatives who have contributed to the Matrix will be listed to illustrate the level of collaboration on the final product. The Standards Committee is also working on streetlight clearances and is in the process of collecting photos representing key issues. Pictures taken at height rather than from the ground are most helpful. The Committee has also solicited from membership rulings received from the PUC in the form of emails, letters, or opinions. It was noted that PUC safety staff had indicated that all such documents were saved in a binder but they would like the opportunity to review those opinions prior to sending forwarding them to the OJUA. Janet Ebright asked OJUA staff to request that safety staff send opinions as they are reviewed, rather than wait until a review of all correspondence has been completed.

Recess: *The Board recessed at 12:20 p.m. and reconvened at 12:48 p.m.*

Joint Inspection Subcommittee (Formerly Least Cost Subcommittee): Jerry Donovan reported that the Committee had identified the scope and deliverables and at the last meeting had identified a "short list" of the most common violations and is working to come to agreement on a fair and equitable approach to those violations including "at fault criteria" and options for correction, taking into consideration least cost and best practices.

Executive Committee Janet Ebright reported that at the next meeting the Committee would address transferring check signing authority, a strategy for investments, and approval of the 2014 budget.

Industry Updates Jeff Kent reported that he and Janet Ebright will be co-chairing the 2014 WEI Conference in the Portland area. He also recommended review of a recent article in the Western Energy Institute magazine relating to joint use ILEC rates and featuring photographs previously used in OJUA's Spring Training.

Old Business 2014 Annual Meeting Jessica Carpenter reported that a favorable bid for the Annual Meeting had been received from the Columbia Gorge Hotel for October 16 and 17.

By consensus, the Board agreed to lock in that venue and date.

New Business 2014 Meeting Schedule The Board reviewed the proposed meeting schedule for 2014 noting that WEI was targeted for September 23 – 26.

Wireless Policy President McGowan reported that PUC safety staff had made inquiry about the OJUA's involvement in wireless issues. Jeff Kent reported that he had been involved in meetings with AT&T and others regarding a more aggressive push by wireless companies to locate small cell facilities on poles. Janet Ebright added that PGE had accommodated wireless for some time and that wireless equipment was strictly engineered for safety. Gary Lee suggested that an increase in wireless facilities on poles might merit increased safety training.

Acknowledgements President McGowan acknowledged Past President Stuart Sloan for his many contributions to the OJUA and to Consumers Power for its support of Stuart's efforts. Board members also praised President Tom McGowan for his leadership in 2013.

Next Meeting The next meeting is scheduled for March 20, 2014.

Adjourn There was no further business and the meeting was adjourned at 1:27 p.m.